

OXFORD PLANNING COMMISSION

AGENDA

January 17, 2017 – 7 PM

1. **Opening** – Jonathan Eady, Chair
2. * **Membership** – Penny England was reappointed to the Planning Commission for a three-year term (2017, 2018, and 2019). Aaron Robinson was appointed as a new member for a three-year term (2017, 2018, and 2019). We've attached a list of all members.
3. * **Minutes** – We have attached the minutes for December 14, 2016.
4. **Elections** – As this is our first meeting in 2017, it is time to elect officers for the next year. The officers are: Chair, Vice-Chair, and Secretary.
5. * **Minor Subdivision – Sarah and Danny Standard** – Mr. and Mrs. Standard have submitted a request for the review and approval of a plat for a minor subdivision. They wish to subdivide their lot at the corner of Fletcher and Wesley. We have enclosed a copy of their letter of request along with a plat of the subdivision prepared by John Knight. The review of minor subdivision is specified in §30-47 (5). We will have full size copies of the plat at the meeting.

Sec. 30-47. - General platting procedures.

The procedure for the formal review and approval of a subdivision plat consists of one recommended stage and three required stages. These are the pre-application review stages recommended, preliminary plat stage (required), final plat stage (required), and recording and dedication (required), respectively.

(5) *Exception of minor subdivisions.* Subdivisions which do not involve the platting, construction, or opening of new streets, sewers, or water facilities, or improvement to existing streets shall be defined as minor subdivisions, and as such, are subject to only the requirements of the final plat stage and the recording and dedication stage. Subdivisions so defined shall be submitted to the Planning Commission for review and recommendation to the Mayor and City Council in the form of a final plat and the final plat shall comply in all respects to this chapter.

6. * **Oxford College – Future Development Plan** – Kendra Mayfield will discuss the recommendations for changes to the future development plan process along with some specific code amendments we recommend.

MEMBERS OF THE PLANNING COMMISSION: Jonathan Eady, Chair; Jeff Wearing, Vice-Chair; Shawn Gaither, Secretary; Penny England; Vivian Harris; and Ron Manson.

7. * **Oxford College – sign request** – Oxford College has submitted a request for the installation of a building sign for the new Dining Hall.
8. * **Oxford College** – Oxford College has submitted a request to begin the discussion of proposals for the improvements of Pierce Street. Kendra Mayfield will bring copies of the draft plans to the meeting.
9. **City report** - Bob Schwartz will report on:
 - a. The status of the proposed Downtown Development Authority
 - b. The planning for the Asbury Street park

10. **Other Business**

11. **Adjournment**

* **Attachments**